
Taylorville Community Unit School District #3

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2017-2019 Board of Education
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July 2017

To: Students, Parents/Guardians, and Staff
Re: Eligibility and Meal Charge Notifications

The following notification is provided at the beginning of each school year as federally required notification regarding eligibility requirements and the application process for the free and reduced-price food services that are listed in Board policy 4:130, *Free and Reduced-Price Food Services* and 4:140, *Waiver of Student Fees*. For more information, see www.fns.usda.gov/school-meals/unpaid-meal-charges, and/or contact the Building Principal or designee.

Free and Reduced-Price Food Services Eligibility

When students are unable to pay for their meal services, meal charges will apply per a student's eligibility category and will be processed by the District accordingly.

A student's eligibility for free and reduced-price food services shall be determined by the income eligibility guidelines, family-size income standards, set annually by the U.S. Department of Agriculture, and distributed by the Illinois State Board of Education.

Meal Charges for Meals Provided by the District

Anything purchased separately or in addition to a meal will be charged to the student's account no matter if they are free, reduced or paid.

If you do not wish for your student to be able to purchase anything outside of the one meal, please put it in writing and submit it to your student's school. We can then place a restriction on their account. **There will be no exceptions to the rule.**

The Building Principal and District staff will work jointly to prevent meal charges from accumulating. Every effort to collect all funds due to the District will be made on a regular basis and before the end of the school year. Contact your Building Principal or designee about whether your charges may be carried over at the end of the school year, i.e., beyond June 30th.

Unpaid meal charges are considered delinquent debt when payment is overdue as defined by Board policy 4:45, *Insufficient Fund Checks and Debt Recovery*. The District will make reasonable efforts to collect charges classified as delinquent debt.

1. Each student that is over \$-5.00 on the school lunch account will be receiving a negative balance statement every Friday in addition to the weekly calls that go out. If the balance is not paid, the student will be required to receive a peanut butter and jelly meal (the sandwich, a fruit, a vegetable and a milk) for each day that the students account is over \$-5.00. Once the account is paid, the student will once again be able to choose from all other options.
2. April 1st Rule – anyone that has a negative balance (even if it is less than -\$5.00) as of April 1st is required to eat the peanut butter and jelly meal until they get back to a positive balance. Students will not be allowed to make any negative charges onto their accounts after this date.

LEGAL REF.: Healthy Hunger-Free Kids Act of 2010 (P.L. 111-296).
7 C.F.R. §245.5.
23 Ill.Admin.Code Part 305, School Food Service.

DATED: May 8, 2017

TAYLORVILLE SCHOOLS ARE A+

The MISSION of Taylorville Community Unit School District #3 is to have each student acquire knowledge, skills, and values for life-long learning in a changing world through the cooperative efforts of caring staff, an involved family, and a supportive community.