

TAYLORVILLE COMMUNITY UNIT SCHOOLS

2017-2018 SCHOOL YEAR

TO: PARENT/GUARDIAN
FROM: Dr. Gregory Fuerstenau, Superintendent
RE: FINES, FEES, AND CHARGES - WAIVER OF **JR HIGH/HIGH SCHOOL** STUDENT FEES

The School Board may establish fees and charges to fund certain school activities. The Board recognizes that some students will be unable to pay these fees. However, students shall not be denied educational services or academic credit due to the inability or unwillingness of parents or guardians to pay fees and charges. Please note that if your fee waiver request is denied, the district will make reasonable efforts to collect charges classified as delinquent debt.

Students whose parents are unable to afford student fees may receive a waiver of the fees, including lock rental. However, these students are not exempt from charges for lost and damaged books, locks, materials, supplies, and equipment.

Applications for fee waivers may be obtained from your child's school, the district website www.tcusd3.org (Under the parent tab) or the superintendent's office. This completed form must be submitted by a parent/guardian of a student.

A student shall be eligible for a waiver of a fee when at least one of the following prerequisites is met:

1. The student is currently receiving aid under Article IV of the Illinois Public Aid Code (Temporary Assistance to Needy Families).
2. The student is currently eligible for Free or Reduced Price Meals pursuant to Ill. Rev. Stat., ch. 122, para. 712.1 et seq.
3. The student's family is currently eligible under the guidelines of family-size income levels prescribed annually by the Secretary of Agriculture.

Also consideration will be given by the Building Principal to additional factors such as:

1. illness in the family;
2. unusual expenses such as fire, flood, storm damage, etc.;
3. seasonal unemployment;
4. emergency situations.

The parent/guardian shall submit written evidence of eligibility for waiver of the student's fee. A separate application form shall be submitted for each student. The Superintendent's office will notify the parent/guardian promptly as to whether the fee waiver request has been granted or denied. Denial of a fee waiver request may be appealed to the School Board by submitting the appeal in writing to the Superintendent or his designee within fourteen (14) days of the denial. If appealed, the Board will reconsider the decision to deny the fee waiver request, and will notify the parent/guardian in writing of its decision. The decision of the Board is final and binding.

Questions regarding the fee waiver request process should be addressed to the Superintendent's office.

APPLICATION FOR FEE WAIVER

Name of Student: _____

School: _____ Amount of Fee: _____

Purpose of Fee: _____

I, the undersigned parent/guardian of _____, hereby request that the School Board of Community Unit School District #3 waive the above-mentioned school fee pursuant to Illinois Revenue Statues, ch. 122, papa. 10-20.13.

I further state, in support of this waiver request, that one of the following statements is true and accurate (please check at least one box):

_____ The above-named student is currently receiving aid under Article IV of the Illinois Pubic Aid Code - Temporary Assistance to Needy Families (TANF) and I am enclosing evidence of participation in TANF;

_____ The above-named student is currently eligible for Free or Reduced Price Meals pursuant to Ill. Rev. Stat., ch. 122, papa. 712.1 et seq.;

_____ The above-named student is from a household whose gross income is at or below the levels shown below. Written evidence is enclosed to show that the household income is at or below the level indicated.

Family Size	Monthly Income
1	1,860
2	2,504
3	3,149
4	3,793
5	4,437
6	5,082
7	5,726
8	6,371
Each Additional Family Member	+ 645

_____ While none of the above three statements are true and accurate, there are other reasons why I am unable to afford the school fee assessed to the above-named student. These other reasons are (describe in detail);

I have reviewed the District's policy and am specifically aware that supplying false information to obtain a fee waiver is a Class 4 felony (Ill. Rev. Stat., ch. 38, para. 17-6). I attest that the statements made herein are true and correct.

Signature: _____

Name of Parent/Guardian (please print): _____

Address: _____

City/Zip Code: _____

Date: _____